第18号様式

(郵便切手等受払簿)

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| 発信年月日 | 時刻 | 種別 | あて先 | 個数 | | | 料金 | 取扱者印 | 郵便料収支 | | |
| 1種 | 2種 |  | 収入 | 支出 | 現在高 |
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備考　用紙の大きさはB列5番とし、横長とする。