第29号様式

払

概算

精算

No.

|  |  |
| --- | --- |
| 旅費支出命令　　　　　兼請求受領証(歳出簿) |  |

|  |  |  |  |  |  |  |  |  |
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| 年　　月　　日　起票  　(　　　　年度)　　　　　会計 |  | 町長 |  |  |  |  |  | 予算差引 |
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| 所属 | 職等級 | 氏名 | 請求印 | 領収印 |  | 科目 | 款 | 項 | 目 | 節 |
|  | 等級 |  |  |  |  |  |  |  |

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| 事由 | | | | 旅費(概算・精算) | | | | | | | | | |
| 支出金額 | | 百 | 万 |  |  | 千 |  |  | 円 |
| 概算額 | |  |  |  |  |  |  |  |  |
| 出張先 | | | | 精算額 | |  |  |  |  |  |  |  |  |
| 主張日数及び先 | 月　　日  月　　日  月　　日  月　　日 | 宿泊地 | 月　　日  月　　日  月　　日  月　　日 | 旅費内訳 | 鉄道賃 | 等実費 | | | | | 円 | | |
| 車賃 | 粁×　　　円 | | | | | 円 | | |
| 日当 | 日×　　　円 | | | | | 円 | | |
| 宿泊料 | 泊×　　　円 | | | | | 円 | | |
|  |  | | | | | 円 | | |
| 計 |  | | | | | 円 | | |

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| 配当予算残額 |  | 百万 |  |  | 千 |  |  | 円 |  | 会計管理者 | 取扱者 | 支払方法 |
|  |  | 現金  小切手 |
|  | | | | | | | | |

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| 命令月日 | 出発月日 | 帰庁月日 | 支払年月日 | 整理  No. | 支払  No. |  | 月計 |  | 百万 |  |  | 千 |  |  | 円 |
| ・ | ・ | ・ | ・　・ |  |  | 累計 |  |  |  |  |  |  |  |  |
|  | | | | | | 歳出簿予算残額 |  |  |  |  |  |  |  |  |